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## Privacy Policy

### Introduction

The Wing Chun Collective ("we", "us", or "our") is committed to protecting the privacy of our students and visitors to our website. We are registered with the Information Commissioner's Office (ICO) to ensure we maintain our legal responsibility to be accountable for our actions. Our registration number is ZB578269.

This Privacy Policy explains how we collect, use, and disclose your personal information.

### Information We Collect

We may collect the following information about you:

- Contact Information: Name, email address, phone number, postal address.
- Demographic Information: Age, gender (optional).
- Membership Information: Membership level, Assessment ranking (internal use only).
- Website Usage: Information collected through cookies about your browsing activity on our website (see "Cookies" section below and our Cookie Policy).

### How We Use Your Information

We use the information we collect for the following purposes:

- To process your membership application and manage your membership.
- To send you important information about our classes, events, and news.
- To respond to your inquiries and requests.
- To improve our website and services.
- To comply with legal and regulatory requirements.

### Disclosure of Your Information

We will not share your personal information with third parties except in the following cases:

- With your consent: We may share your information with third parties with your explicit consent.
- To comply with legal obligations: We may disclose your information if required by law or to comply with a court order.

### Cookies

Our website uses cookies to distinguish you from other users and improve your experience on our website. A cookie is a small file that is placed on your computer's hard drive by a website. You can choose to disable cookies in your browser settings. However, please be aware that disabling cookies may limit your ability to use certain features of our website.

### Data Security

We take reasonable steps to protect your personal information from unauthorized access, disclosure, alteration, or destruction. However, no website or internet transmission is completely secure.

### Data Retention

We will retain your personal information for as long as necessary to fulfil the purposes for which it was collected and comply with the UK General Data Protection Regulation (GDPR) legal requirements.



## The Wing Chun Collective

### Your Rights

You have the following rights with respect to your personal information:

- The right to access your personal information.
- The right to request that we rectify any errors in your personal information.
- The right to request that we erase your personal information.
- The right to object to the processing of your personal information.
- The right to restrict the processing of your personal information.

### Changes to this Privacy Policy

We may update this Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on our website.

### Contact Us

If you have any questions about this Privacy Policy or your rights, please contact us at [twcc@wingchun.uk.net](mailto:twcc@wingchun.uk.net)